

THE NEW HAVEN COUNTY ASSESSORS ASSOCIATION  
CONSTITUTION AND BY-LAWS  
ADOPTED SEPTEMBER 17, 1970  
AMENDED 5/1978, 1/1982, 12/1982, 11/1991, 12/1997 & 7/2011

ARTICLE I

SECTION 1. NAME

The name of this Association shall be The New Haven County Assessors Association.

SECTION 2. OBJECTIVES

The objectives of this Association shall be to improve the standards of assessment practice in New Haven County; to better acquaint the Assessing Officials of New Haven County with more efficient and uniform administration of the Tax Laws of Connecticut; to create a closer relationship between the Assessing Officials of New Haven County for the purpose of discussing problems and questions of common interest to the members of this Association; to seek the cooperation of and to cooperate with State and City Authorities for the procurement of legislation necessary to strengthen and make more workable and understandable the general property tax laws of this State.

ARTICLE II

SECTION 1. MEMBERSHIP

REGULAR MEMBERS: All public officials in New Haven County who are engaged in the administration of property assessments; all present Assessors; chief Clerks in the office of Assessors; such other employees of assessors offices as may be designated by Assessors shall be eligible for regular membership.

All Regular Members shall enjoy the rights to attend all general meetings and shall subscribe to the object of this Association, its rules and regulations, and they shall be entitled to all rights and privileges thereof.

ASSOCIATE MEMBERS: Associate membership in this Association without vote, shall be open to all members of the Boards of Assessment Appeals and any person interested in the field of assessments and its rules and regulations. Annual dues shall be the same as dues paid by Regular Members.  
(Associate membership amendment adopted 12/10/1970.)

LIFE MEMBERS: Life membership is open to any member retiring from the assessment field and nominated by a regular member and voted on by the Association. Such members shall be entitled to all benefits that Regular Members enjoy. Annual dues shall be waived for all life members.

## SECTION 2. DUES

Dues for all Regular and Associate members shall be twenty dollars (\$20.00) per year, payable to the Treasurer. Notices are to be sent out by December 31<sup>st</sup>. Any member whose dues have not been paid on or before March 31<sup>st</sup> shall forfeit all rights and privileges of the New Haven County Assessors Association. Membership renewals after March 31<sup>st</sup> shall be twenty five dollars (\$25.00).

## ARTICLE III

### SECTION 1. OFFICERS AND ELECTIONS

The officers of this Association shall consist of (a) President, (b) Vice President, (c) Secretary, (d) Treasurer. Officers shall be elected at the October meeting for a two (2) year term. The terms of all officers shall begin at the conclusion of the regular December meeting following their election. No officer shall be eligible for the same elective office for more than two (2) consecutive terms, with the exception of Secretary and Treasurer, who shall not be limited as to the number of terms. Vacancies in any elected office shall be filled by a special election of the Regular Members.

All officers shall remain regular members in good standing.

### SECTION 2. COUNTY REPRESENTATIVE

The County Representative shall be the President or an appointee of the President.

### SECTION 3. COMMITTEES

There shall be a nominating committee comprised of at least two (2) regular members, appointed biennially by the President at the September meeting for the purpose of forming a slate of officers which shall be presented and voted on at the conclusion of the regular October meeting.

Additional committees may be formed, as deemed necessary, by the recommendation of the President and voted on by the membership at any general meeting. Committees shall be comprised of two (2) regular members and the Vice President, ex officio (to cast a vote in case of a tie).

## ARTICLE IV

### SECTION 1. OFFICERS AND DUTIES

PRESIDENT: The President shall preside at all meetings of the Association and shall perform such other duties as usually appertain to his/her office.

VICE PRESIDENT: The Vice President shall act and preside at all meetings of the Association and shall perform such duties as usually appertain in the absence of the President.

SECRETARY: The Secretary shall keep a record of meetings of the Association and perform such duties as may be required of him/her.

TREASURER: The Treasurer shall collect the dues from the members and such other funds as may belong to the Association and disburse the same on the orders of the President.

COUNTY REPRESENTATIVE: The County representative shall be this Association's Representative to the Connecticut Association of Assessing Officers, (C.A.A.O.), Executive Board, and shall represent our organization in the best interest of all its members.

## ARTICLE V

### SECTION 1. MEETINGS

General membership meetings shall be held at least six months of the year, preferably on the third Thursday of the meeting month. Cancellation, rescheduling or additional meetings shall be at the discretion of the President.

### SECTION 2. BIENNIAL ELECTION

The biennial election meeting of this Association shall be held in October.

## ARTICLE VI

### SECTION 1. AMENDMENTS

Amendment of this Constitution shall be presented at the meeting immediately preceding that meeting at which the Amendment is to be voted upon. A copy of the final proposed amendment shall be provided to the Secretary so that he/she may forward a copy to all members. The proposed Amendment shall be forwarded to all members at least two (2) weeks prior to the meeting at which eligible members shall vote on its adoption. A two-thirds (2/3) majority of the eligible members attending such meeting shall be required for adoption of the amendment.

## ARTICLE VII

### SECTION 1. DISSOLUTION

In the event the Association shall cease to exist, the affairs of the Association shall be liquidated and its net assets transferred to the Connecticut Association of Assessing Officers (C.A.A.O.) to continue to assist and educate assessors of this State.